

# National Taipei University of Nursing and Health Sciences

## Policy for Course Credit Waivers

Amended and Reinstated by the Academic Affairs Meeting on December 30, 2020

Article 1. Student requests for course credit waivers at NTUNHS shall be handled in accordance with the regulations specified hereinafter unless otherwise specified in other regulations.

Article 2. Course credit waivers are applicable for the following students:

1. Newly entered freshmen.
  - (1) Four-year undergraduate students: Students enrolled as newly admitted students who have previously dropped out of a university or independent college and did not receive a diploma from said academic institution.
  - (2) Two-year undergraduate students: Students who have previously dropped out as a junior (or above) from a Ministry of Education-recognized local or foreign university or independent college, or as a sophomore from a technical college, and did not receive a diploma from said academic institution.
  - (3) Master's program students
    - a. Students who are able to demonstrate that they had previously achieved a result of 70 points or Grade B or above in completing a master's program at a Ministry of Education-recognized local or foreign university or independent college, with the credits not included in the minimum graduation requirement.
    - b. Qualified pre-matriculated postgraduate NTUNHS students.
  - (4) Doctoral program students: Students who are able to demonstrate that they had previously achieved a result of 70 points or Grade B or above in completing a doctoral program at a Ministry of Education-recognized local or foreign university or independent college, with the credits not included in the minimum graduation requirement.
  - (5) All newly admitted degree program students.
  - (6) Postgraduate second bachelor's degree program students and postgraduate degree program students in all departments: Students

who have obtained requisite credits from completing a bachelor's (and above) program course relevant to their area of expertise and similar in nature before being admitted to NTUNHS.

- (7) Postgraduate multiple competency training program students in all departments: Students who received proof of credits before being admitted to NTUNHS pursuant to the Regulations Governing the Implementation of Continuing Education at Junior Colleges and Institutions of Higher Education, Regulations Governing the Provision of Vocational Continuing Education at Junior Colleges and Institutions of Higher Education, and Regulations Governing the Provision and Evaluation of Vocational Continuing Education at Vocational Training Institutions, with the proof of credits regarded as a proof of credits earned after graduating from a university.
2. Transfer students.
3. Students who are formally admitted to NTUNHS by way of examination after earning continuing education credits from a Ministry of Education-recognized local or foreign university or independent college pursuant to the relevant regulations. This rule does not apply to newly accepted students whose continuing education credits are counted toward their entrance examinations.
4. Students applying to withdraw from a double major and minor degree program (or section).
5. Students who are able to demonstrate that they had obtained a major certificate with an importance equivalent or similar to the contents of the curriculum of the department they are admitted to before being admitted or during their studies at NTUNHS or during a period of academic suspension, or had participated in a national or international training program of arts and technical skills, or had won a competition of this nature.
6. Students undertaking a double major and minor degree program.
7. Interdepartmental transfer students.
8. NTUNHS students undertaking a joint degree program.
9. NTUNHS students going abroad for overseas study.
10. Intercollegiate students.
11. NTUNHS students who are waiving defunct courses with new courses offered by their department.
12. Students who have passed a skills evaluation test conducted by the NTUNHS Performance Examination Center.

13. Students undertaking a comprehensive program or program course.
14. Graduates undertaking courses offered by all departments, with the purpose of waiving the compulsory or elective courses required for graduation with these courses of equivalent nature.

Article 3. NTUNHS shall grant course credit waivers according to the priority order of the request, and the total number of credits waived shall be handled according to the regulations prescribed as follows (not applicable to NTUNHS students undertaking a joint degree program and going abroad for overseas study).

1. The relevant credit waiver standards and procedures shall be prescribed by each department, and the total credits waived shall not exceed one-half of the minimum graduation requirement (after excluding the master's thesis credits) prescribed by each department. This rule is not applicable to students undertaking a postgraduate multiple competency training program. Qualified pre-matriculated postgraduate NTUNHS students shall adhere to the NTUNHS Policy of Undertaking an Integrated Bachelor's/Master's Degree Program. The procedures governing the credit waiver requests of degree program NTUNHS students shall be in accordance with the regulations prescribed by the Ministry of Education and all departments.
2. Master's program students and two-year undergraduate program students are required to complete at least one year of studies, while four-year undergraduate program students are required to complete at least two years of studies following the issuance of waivers.
3. Students undertaking a postgraduate multiple competency training program are required to earn a minimum of 12 credits following the issuance of waivers.
4. Postgraduate degree program students in all departments are required to earn a minimum of 40 credits following the waivers, and the 32 credits of the Early Childhood Education and Care professional course shall not be waived.
5. Students who have earned continuing education credits through distance learning that exceed one-third of the total credits required for graduation and who wish to apply for credit waivers thereafter shall submit a document to the Ministry of Education for verification.

Article 4. Each department may procedurally approve a request for a higher grade for a newly accepted undergraduate student who passed a repeat entrance examination while also meeting the following criteria: Four-year students who

achieve 40 and 64 points shall be placed as sophomores and juniors, respectively. Two-year students who achieve 36 points shall be placed as sophomores.

Article 5. Credit waivers shall include compulsory and elective courses.

Article 6. The general provisions for credit waivers are as follows:

1. Courses with the same or similar titles or contents can be waived. Courses with different titles but the same or similar contents can be waived. The thesis and special topics credits shall not be waived.
2. Completed and passed a course at a Ministry of Education-recognized foreign university.
3. Professional courses that were completed more than 10 years before admission to NTUNHS shall not be waived.
4. Evaluation of credit waiver requests at all departments shall be based on the summarized contents and grades of the course. If necessary, the department shall notify the requester of the need for an examination, which must be passed in order to have the waiver granted.
5. Students who graduated or completed their studies from a five-year junior college shall not waive the credits earned for the courses undertaken during their first to third years at the college.
6. Credit waiver requests are not applicable for waiving courses undertaken prior to admission to NTUNHS with the same courses undertaken after admission.
7. Credit waivers are not applicable for the certification or proof of training or award as stated in Article 2, Subparagraph 7 if the documentary proofs indicate that the student was admitted to NTUNHS more than 10 years earlier.

Article 7. Waivers for courses with different credits shall follow the regulations prescribed as follows: If a course with fewer credits is waived with one with more credits, the actual credits earned shall be recognized. If a course with more credits is waived with one with fewer credits and there is a relevant course offered at NTUNHS that could compensate for the difference, then the waiver shall be granted if the student completes the latter course; otherwise, the waiver shall not be granted.

Article 8. The time frame for credit waiver requests is as follows:

1. Students who meet the qualifications outlined in Article 2, Subparagraphs 1 to 4, or Subparagraph 5 before admission to NTUNHS, shall apply for a credit waiver at the Office of Academic Affairs during the semester of admission or before the start of the next semester. Students may only apply for a maximum of two waivers.
2. Students who meet the qualifications outlined in Article 2, Subparagraph 5 after admission to NTUNHS, or Subparagraphs 6 to 14, shall apply for a credit waiver at the Office of Academic Affairs before the start of every semester when they have completed the credits. All waivers shall be completed before the end of the add/drop period.
3. Students who meet the qualifications outlined in Article 2, Subparagraph 14, shall apply for a credit waiver before and during the semester in which they graduate, provided that they are about to graduate or must complete the relevant school-leaving formalities.

Article 9. The preliminary review of credit waivers shall be conducted by a review committee established by each department and center. Following the preliminary review and upon approval by the director of the department, college, or center, a second review shall be conducted by the Office of Academic Affairs (or its divisions), and the student shall be notified of the review results.

Regarding the regulations for credit waiver requests prescribed in Article 2, Subparagraph 5, each department, college, and center shall formulate a Comparison Table for Credit Waivers through Major Certificates or Participation in a Competition of Arts and Technical Skills and submit it to the university-level curriculum committee for review following the approval and resolution of the department- and college-level curriculum committees. Students shall comply with the details for credit waiver requests based on the announcements of the Office of Academic Affairs.

Article 10. The credit requirements following successful waivers are prescribed as follows:

Following successful waivers, the credits are calculated from the semester when the student begins their studies and shall not be fewer than 9 per semester for two-year and four-year day school students and 6 per semester for night school students. There is no minimum number of credits per semester requirement for students undertaking a postgraduate multiple competency training program. The credits waived for interdepartmental/intercollegiate

elective courses shall only be recognized as intradepartmental and shall not be included as extradepartmental credits. The total credit requirement for graduation (excluding waivers) shall not be reduced as per NTUNHS regulations. The tuition and miscellaneous fees following waivers shall be based on day school rates.

- Article 11. Interdepartmental transfer students who begin their studies at the same grade placement shall not waive more than one-third of the minimum credits for each semester from the second semester onward after their transfer.  
Interdepartmental (intersectional) transfer students who begin their studies at a lower grade placement shall not waive more than half of the minimum credits for each semester from the second semester onward after their transfer.
- Article 12. If necessary, the Center for General Education and each department shall request that students provide the relevant information about the courses they have taken or conduct an examination that serves as a reference for the waiver review.
- Article 13. Matters not covered herein or other stricter requirements shall be handled in accordance with the Constitution of NTUNHS and other relevant regulations.
- Article 14. This Policy and its amendment shall become effective upon the resolution of the Academic Affairs Meeting.